

# **Edmund Rice Justice Aotearoa New Zealand Trust**

## **Performance Report**

**For the year ended  
31 December 2020**

### **Contents**

|                                    | <b>Page</b>  |
|------------------------------------|--------------|
| <b>Non-Financial Information:</b>  |              |
| Entity Information                 | <b>1-2</b>   |
| Statement of Service Performance   | <b>3</b>     |
| <b>Financial Information:</b>      |              |
| Statement of Financial Performance | <b>4</b>     |
| Statement of Financial Position    | <b>5</b>     |
| Statement of Cash Flows            | <b>6</b>     |
| Statement of Accounting Policies   | <b>7</b>     |
| Notes to the Performance Report    | <b>8-11</b>  |
| Independent Auditor's Report       | <b>12-14</b> |

## Edmund Rice Justice Aotearoa New Zealand Trust

### Entity Information

For the year ended  
31 December 2020

|  |  |
|--|--|
| Legal Name of Entity:                    | Edmund Rice Justice Aotearoa New Zealand Trust |
| Type of Entity and Legal Basis (if any): | Registered Charity                             |
| Registration Number:                     | CC21058  |

#### Entity's Purpose or Mission:

"Edmund Rice Justice Aotearoa New Zealand is committed to working for social justice. Through our commitment to building right relationship and community we aim to live out our Gospel Values in the inspiration of Edmund Rice's story"

To provide education and resources regarding social issues that impact on Aotearoa New Zealand and international communities.  
To provide seminars that are open to the community. The purpose of these seminars is to promote greater understanding of the social issues that impact our communities and to assist the community in the identification of ways to address these issues.  
To conduct all the works of the Trust in a manner that is consistent with the teachings of Edmund Rice and Catholic social teaching. Catholic social teaching is a specific teaching of the Church that reflect Gospel values in a modern context.  
To undertake research into social issues and utilise that research to facilitate community education. This research may also be provided to other organisations and government departments that would benefit from the research undertaken by the Trust.  
To facilitate projects that will work with individuals and families in the community who the Trust identifies as being on the margins of society, by assisting those individuals and families in a supportive and advocacy role.  
To oversee the direction and support of the Edmund Rice Justice Centre.

#### Entity Structure:

The entity consists of a Board of Trustees which oversees the governance of the Edmund Rice Justice Aotearoa New Zealand and employs one part time employee: A Restorative Justice (RJ) administrator (8 hours per week) who is based in Auckland and co-ordinates any post sentence RJ conferencing throughout New Zealand. RJ facilitators are contracted on a case by case basis by the RJ Administrator. The position of Project Officer (10 hours per week), to co-ordinate the various other projects of the Trust such as newsletters, street immersion experiences, conferences and workshops is currently vacant and a suitable person is being sought to fill this vacancy.

#### Main Sources of the Entity's Cash and Resources:

The current main source for the entity's cash and resources is through grant applications. The current grant that funds the activities of the Trust is from an annual application to the Trustees of the Christian Brothers New Zealand.

#### Main Methods Used by the Entity to Raise Funds:

One of the tasks of the Trustees has been to apply to such organisations as Catholic Caring Foundation and also Tindall Foundation for grants for the Restorative Justice Conferencing which the Trust undertakes in the Christchurch prisons. In 2019, we received grants from the Maurice Carter Charitable Trust and Rata Foundation. However, our current largest source of funding is through a single annual grant application to the Trustees of the Christian Brothers New Zealand.

#### Entity's Reliance on Volunteers and Donated Goods or Services:

Currently we have one volunteer who runs our social media material via Facebook.

## Edmund Rice Justice Aotearoa New Zealand Trust

### Entity Information

For the year ended  
31 December 2020

#### Additional Information:

Edmund Rice Justice Aotearoa New Zealand was established in 2005 to provide support to people and groups interested in social justice. Our supporters and volunteers have a wide variety of backgrounds, careers and experiences and are all brought together by a passion for social justice. Our organisation works through the pillars of social justice: community, action, advocacy and relationships to highlight and seek social justice. We provide services such as:

Education and resources regarding the impact of social issues in Aotearoa New Zealand and internationally.

Promotion of restorative justice facilitation in schools and communities.

Seminars and forums open to the community to promote a greater understanding of the social issues that impact our communities and ways to address them.

Research of social issues and their impacts. Use the research for community discussions and education.

Information, news and resources on current justice issues. Support for new and developing social justice initiatives and projects.

Commitment to the teachings of Edmund Rice, gospel values and Catholic social teachings

#### Contact details

|                   |  |
|-------------------|--|
| Physical Address: | 230 B CLYDE ROAD , CHRISTCHURCH                                |
| Postal Address:   | 230 B CLYDE ROAD , CHRISTCHURCH                                |
| Phone:            | 021 347 946  |
| Email/Website:    | <a href="http://www.erjustice.org.nz">www.erjustice.org.nz</a> |

# Edmund Rice Justice Aotearoa New Zealand Trust

## Statement of Service Performance

For the year ended  
31 December 2020

### Description of the Entity's Outcomes:

To provide up to ten post sentencing RJ conferences in New Zealand prisons. To provide support for leaders of cultural immersion programmes and experiences. To seek out and secure funding for the RJ project and programmes. To communicate awareness of justice issues through the Trust website and social media. To provide ethical encounter workshops. To extend the workshops from Auckland to Christchurch. To participate in the Edmund Rice Network National conference. To provide street immersion experiences for post school young adults. To support the Edmund Rice NZ schools street retreat programme.

|   | 2020    | 2019    |
|---|---------|---------|
| Description and Quantification (to the extent practicable) of the Entity's Outputs:   |         |         |
| ERJ provided 1 post sentencing RJ conferences in 2020 (4 were held in 2019). In total, 3 prisoner lead referrals for RJ conferences were assessed in 2020 - 1 progressed to conference. The other 2 referrals were carried into 2021.   | \$4,532 | \$4,902 |
| ERJ were successful in receiving grant funding from Rata Foundation and from the Maurice Carter Trust in 2020. In 2020 ERJ applied to 2 Trusts for grants to support the RJ programme with 2 successes.   | 2       | 2       |
| ERJ continued to produce daily news items on justice issues through its Facebook group.   | 0       | 0       |
| The Trust was unable due to difficulties around Covid 19 restrictions run any ethical encounter breakfasts. Two ethical encounter breakfasts were provided in 2019 (2 in Auckland, None in Christchurch) for groups of interested people. The topics were 1. Drug Law Reform and 2. Nuclear Policy. | \$0     | \$2,322 |
| The Edmund Rice Justice Trust did not organise the annual ER Network gathering in 2020 because of Covid difficulties. In 2019, a network gathering was held over a weekend at St Thomas' College, Christchurch.   | \$0     | \$5,572 |
| ERJ normally sponsors a school street retreat for Year 12 students from schools in the Edmund Rice tradition across New Zealand. In 2020 the retreat was not held because of the pandemic and other reasons. (2019:1 street retreat for 24 students).   | \$0     | \$1,000 |



# Edmund Rice Justice Aotearoa New Zealand Trust

## Statement of Financial Performance

For the year ended  
31 December 2020

|  | Note | 2020           | 2019          |
|--|------|----------------|---------------|
|  |      | \$             | \$            |
| <b>Revenue</b>                                   |      |                |               |
| Donations, Fundraising and Other Similar Revenue |      | 3,500          | 11,500        |
| Interest, Dividends and Other Investment Revenue |      | 92             | 161           |
| Trustees of Christian Brothers                   |      | 20,500         | 55,000        |
| <b>Total Revenue</b>                             |      | <b>24,092</b>  | <b>66,661</b> |
| <b>Expenses</b>                                  |      |                |               |
| ACC Levies                                       |      |                | 240           |
| Wages & Salaries                                 |      | 15,806         | 29,967        |
| Restorative Justice                              |      | 4,532          | 4,902         |
| Ethical Encounter                                |      |                | 2,322         |
| Street Retreat                                   |      | -              | 1,000         |
| Accounting Administration                        |      | 1,000          | 500           |
| Audit Fees                                       |      | 3,990          | 2,695         |
| Bank Fees  |      |                |               |
| Conference/ Board Meetings                       |      | 4,517          | 5,772         |
| Depreciation                                     |      | 114            | 189           |
| General Expenses                                 |      | 894            | 296           |
| Insurance  |      | 811            | 753           |
| Telephone  |      | 240            | -             |
| Travel Expenses                                  |      | 878            | 7,964         |
| <b>Total Expenses</b>                            |      | <b>32,782</b>  | <b>56,600</b> |
| <b>Surplus/(Deficit) for the Year</b>            |      | <b>(8,690)</b> | <b>10,061</b> |



**Edmund Rice Justice Aotearoa New Zealand Trust**  
**Statement of Financial Position**

As at  
31 December 2020

|   | Note | 2020          | 2019          |
|---|------|---------------|---------------|
|   |      | \$            | \$            |
| <b>Assets</b>   |      |               |               |
| <b>Current Assets</b>                                   |      |               |               |
| Bank accounts and cash                                  | 1    | 56,419        | 43,835        |
| Grants Receivable                                       |      |               | 14,350        |
| <b>Total Current Assets</b>                             |      | <b>56,419</b> | <b>58,185</b> |
| <b>Non-Current Assets</b>                               |      |               |               |
| Property, plant and equipment                           | 2    | 170           | 284           |
| <b>Total Non-Current Assets</b>                         |      | <b>170</b>    | <b>284</b>    |
| <b>Total Assets</b>                                     |      | <b>56,589</b> | <b>58,469</b> |
| <b>Liabilities</b>                                      |      |               |               |
| <b>Current Liabilities</b>                              |      |               |               |
| Creditors and accrued expenses                          |      | 4,507         | 2,697         |
| Unused donations and grants with conditions             |      | 9,915         | 4,915         |
| <b>Total Current Liabilities</b>                        |      | <b>14,422</b> | <b>7,612</b>  |
| <b>Total Liabilities</b>                                |      | <b>14,422</b> | <b>7,612</b>  |
| <b>Total Assets less Total Liabilities (Net Assets)</b> |      | <b>42,167</b> | <b>50,857</b> |
| <b>Accumulated Funds</b>                                |      |               |               |
| Accumulated surpluses or (deficits)                     |      | 44,847        | 53,537        |
| Reserves  |      | (2,680)       | (2,680)       |
| <b>Total Accumulated Funds</b>                          |      | <b>42,167</b> | <b>50,857</b> |



Chairperson 6-9-21 Date



Board Member 6-9-21 Date

**Edmund Rice Justice Aotearoa New Zealand Trust**  
**Statement of Cash Flows**

For the year ended  
31 December 2020

|   | 2020<br>\$    | 2019<br>\$     |
|---|---------------|----------------|
| <b>Cash Flows from Operating Activities</b>                   |               |                |
| <b>Cash was received from:</b>                                |               |                |
| Donations, fundraising and other similar receipts             | 38,850        | 52,150         |
| Interest, dividends and other investment receipts             | 92            | 161            |
| <b>Cash was applied to:</b>                                   |               |                |
| Payments to suppliers and employees                           | 26,358        | 55,809         |
| <b>Net Cash Flows from Operating Activities</b>               | <b>12,584</b> | <b>(3,498)</b> |
| <b>Cash flows from Investing and Financing Activities</b>     |               |                |
| <b>Cash was applied to:</b>                                   |               |                |
| Payments to acquire property, plant and equipment             | -             | -              |
| <b>Net Cash Flows from Investing and Financing Activities</b> | <b>-</b>      | <b>-</b>       |
| <b>Net Increase / (Decrease) in Cash</b>                      | <b>12,584</b> | <b>(3,498)</b> |
| <b>Opening Cash</b>   | <b>43,835</b> | <b>47,333</b>  |
| <b>Closing Cash</b>   | <b>56,419</b> | <b>43,835</b>  |
| <b>This is represented by:</b>                                |               |                |
| Bank Accounts and Cash  | 56,419        | 43,835         |

## Edmund Rice Justice Aotearoa New Zealand Trust

### Statement of Accounting Policies

For the year ended  
31 December 2020

#### Basis of Preparation

Edmund Rice Justice Aotearoa New Zealand Trust (the "Trust") has elected to apply PBE SFR-A (NFP) Public Benefit Entity Simple Format Reporting - Accrual (Not-For-Profit) on the basis that it does not have public accountability and has total annual expenses equal to or less than \$2,000,000. All transactions in the Performance Report are reported using the accrual basis of accounting. The Performance Report is prepared under the assumption that the entity will continue to operate in the foreseeable future.

On 11 March 2020 the World Health Organisation declared a global pandemic as a result of the outbreak and spread of Covid 19. The NZ Government placed New Zealand in a full lockdown on 26 March 2020. In late April 2020 the lockdown period ended and the New Zealand Government started gradually easing restrictions that had been placed on businesses organisations and individuals.

The Trust correctly anticipated the resulting decrease in economic activity would impact on its revenue streams and adjusted the levels of activity and cost structure to meet this reduced income.

The Trust has concluded they will be able to continue operating for at least 12 months from the date of signing these financial statements. This conclusion has been reached because the level of activity conducted and the level of expenses incurred are such that they will be recovered by the reduced revenue streams.

#### Goods and Services Tax (GST)

The Trust is not registered for GST. Therefore amounts recorded in the Performance Report are inclusive of GST (if any).

#### Income Tax

The Trust is a registered as a charitable entity under the Charities Act 2005 and is exempt from income tax under the income tax legislation.

#### Bank Accounts and Cash

Bank accounts and cash are short-term, highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

#### Revenue

Revenue is recognised to the extent that it is probable that the economic benefit that will flow to the Trust and revenue can be reliably measured. Revenue is measured at the fair value of the consideration received. The following specific criteria must be met before revenue is recognised.

##### Donations, fundraising and other similar revenue (Grant Revenue)

Grant revenue includes grants given by other charitable organisations, philanthropic organisations and businesses. Grant revenue is recognised when the conditions attaching to the grant have been complied with. Where there are unfulfilled conditions attaching to the grant, the amount relating to the unfulfilled condition is recognised as a liability and released to income as the conditions are fulfilled.

##### Interest Revenue

Interest revenue is recognised as it accrues, using the effective interest method.

#### Property, Plant and Equipment

Items of property, plant and equipment are measured at cost less accumulated depreciation and impairment losses. Cost includes expenditure that is directly attributable to the acquisition of the asset. Where an asset is donated to the entity, its cost is measured at its current value as at the date of acquisition. Depreciation is charged on a straight line basis over the useful life of the asset, except for land. Land is not depreciated. Depreciation is charged at rates calculated to allocate the cost or valuation of the asset less any estimated residual value over its remaining useful life.

##### Computer Equipment 40%

Depreciation methods, useful lives and residual values are reviewed at each reporting date and are adjusted if there is a change in the expected pattern of consumption of the future economic benefits or service potential embodied in the asset.

#### Changes in Accounting Policies

There have been no changes in accounting policies during the financial year (2019 - nil).



## Edmund Rice Justice Aotearoa New Zealand Trust

### Notes to the Performance Report

For the year ended  
31 December 2020

#### Note 1 : Bank Accounts and cash

| Asset Item             | Analysis                | 2020          | 2019          |
|------------------------|-------------------------|---------------|---------------|
|                        |                         | \$            | \$            |
| Bank accounts and cash | Cheque account balance  | 35,436        | 22,944        |
|                        | Savings account balance | 20,983        | 20,891        |
|                        | <b>Total</b>            | <b>56,419</b> | <b>43,835</b> |

Edmund Rice Justice Aotearoa New Zealand Trust

Notes to the Performance Report

For the year ended

31 December 2020

Note 3: Accumulated Funds

| 2020              |                                      |          |         |
|-------------------|--------------------------------------|----------|---------|
| Description       | Accumulated<br>Surpluses or Deficits | Reserves | Total   |
| Opening Balance   | 53,537                               | (2,680)  | 50,857  |
| Surplus/(Deficit) | (8,690)                              |          | (8,690) |
| Closing Balance   | 44,847                               | (2,680)  | 42,167  |

| 2019              |                                      |          |        |
|-------------------|--------------------------------------|----------|--------|
| Description       | Accumulated<br>Surpluses or Deficits | Reserves | Total  |
| Opening Balance   | 43,476                               | (2,680)  | 40,796 |
| Surplus/(Deficit) | 10,061                               |          | 10,061 |
| Closing Balance   | 53,537                               | (2,680)  | 50,857 |

In completing the 2020 audit the Auditors to the Trust amended their interpretation as to the accounting treatment of donations. As a consequence of this change in interpretation the 2019 financials have been amended to treat a donation held as a liability as income. As a result of this change, the income of the Trust in 2019 has been increased by \$4,000 and the liability for unused donations has been reduced by the same amount.

# Edmund Rice Justice Aotearoa New Zealand Trust

## Notes to the Performance Report

For the year ended  
31 December 2020

### Note 2 : Property, Plant and Equipment

| 2020               |                         |           |                 |  |                         |
|--------------------|-------------------------|-----------|-----------------|--|-------------------------|
| Asset Class        | Opening Carrying Amount | Purchases | Sales/Disposals | Current Year Depreciation and Impairment | Closing Carrying Amount |
| Computer Equipment | 284                     | -         |                 | 114                                      | 170                     |
| <b>Total</b>       | <b>284</b>              | <b>-</b>  | <b>-</b>        | <b>114</b>                               | <b>170</b>              |

| 2019               |                         |           |                 |  |                         |
|--------------------|-------------------------|-----------|-----------------|--|-------------------------|
| Asset Class        | Opening Carrying Amount | Purchases | Sales/Disposals | Current Year Depreciation and Impairment | Closing Carrying Amount |
| Computer Equipment | 473                     | -         |                 | 189                                      | 284                     |
| <b>Total</b>       | <b>473</b>              | <b>-</b>  | <b>-</b>        | <b>189</b>                               | <b>284</b>              |

## Edmund Rice Justice Aotearoa New Zealand Trust

### Notes to the Performance Report

For the year ended  
31 December 2020

#### Note 4 : Commitments and Contingencies

##### Commitments

There are no commitments as at balance date (2019 - nil).

##### Contingent Liabilities and Guarantees

There are no contingent liabilities or guarantees as at balance date (2019 - nil).

#### Disclosures

##### Related Party Disclosures

Catherine Harrison who is a Trustee is also an employee of Oceania Province. Oceania Province is the Trust's main provider of grant income. The grant terms and conditions between the Trust and Oceania Province are considered to be consistent with an arm's length transaction and contain no additional favourable conditions. The amount provided by Oceania Province to the Trust for the year ended 31 December 2020 is \$20,500. (2019: \$55,000.)

During the year Trustees were reimbursed for expenditure incurred on behalf of the Trust.

##### Subsequent Events

There were no events that have occurred after the balance date that would have a material impact on the Performance Report. Attention is drawn to the comments in the Policies section of this report on the effects of the Global Pandemic on the Trust. (2019 - nil).



**INDEPENDENT AUDITOR'S REPORT**

To the Trustees of Edmund Rice Justice Aotearoa New Zealand Trust

**Report on the Performance Report****Opinion**

We have audited the performance report of Edmund Rice Justice Aotearoa New Zealand Trust (the "Trust") on pages 1 to 11, which comprises the entity information, the statement of service performance, the statement of financial performance and statement of cash flows for the year ended 31 December 2020, the statement of financial position as at 31 December 2020, and notes to the performance report, including summary of significant accounting policies and other explanatory information.

In our opinion:

- a. the reported outcomes and outputs, and quantification of the outputs to the extent practicable, in the statement of service performance are suitable;
- b. the accompanying performance report presents fairly, in all material respects:
  - the entity information for the year then ended;
  - the service performance for the year then ended; and
  - the financial position of the Trust as at 31 December 2020 and its financial performance, and cash flows for the year then ended

in accordance with Public Benefit Entity Simple Format Reporting – Accrual (Not-For-Profit) issued in New Zealand by the New Zealand Accounting Standards Board.

**Basis for Opinion**

We conducted our audit of the statement of financial performance, statement of financial position, statement of cash flows, statement of accounting policies and notes to the performance report in accordance with International Standards on Auditing (New Zealand) (ISAs (NZ)), and the audit of the entity information and statement of service performance in accordance with the International Standard on Assurance Engagements (New Zealand) ISAE (NZ) 3000 (Revised). Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Performance Report* section of our report. We are independent of the Trust in accordance with Professional and Ethical Standard 1 International Code of Ethics for Assurance Practitioners (including International Independence Standards) (New Zealand) issued by the New Zealand Auditing and Assurance Standards Board, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other than in our capacity as auditor we have no relationship with, or interests in, the Trust.

**Trustees' Responsibilities for the Performance Report**

The Trustees are responsible for:

- a. Identifying outcomes and outputs, and quantifying the outputs to the extent practicable, that are relevant, reliable, comparable and understandable, to report in the statement of service performance;

- b. the preparation and fair presentation of the performance report on behalf of the Trust which comprises:
  - the entity information;
  - the statement of service performance; and
  - the statement of financial performance, statement of financial position, statement of cash flows, statement of accounting policies and notes to the performance report
- c. in accordance with Public Benefit Entity Simple Format Reporting – Accrual (Not-For-Profit) issued on New Zealand by the New Zealand Accounting Standards Board, and
- d. for such internal control as the Trustees determine is necessary to enable the preparation of the performance report that is free from material misstatement, whether due to fraud or error.

In preparing the performance report, the Trustees are responsible on behalf of the Trust for assessing the Trust's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the Trust or to cease operations, or have no realistic alternative but to do so.

#### **Auditor's responsibilities for the Audit of the Performance Report**

Our objectives are to obtain reasonable assurance about whether the performance report is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (NZ) and ISAE (NZ) 3000 (Revised) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this performance report.

As part of an audit in accordance with ISAs (NZ) and ISAE (NZ) 3000 (Revised), we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the performance report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of the use of the going concern basis of accounting by the Trustees and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the performance report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the entity to cease to continue as a going concern.

- Evaluate the overall presentation, structure and content of the performance report, including the disclosures, and whether the performance report represents the underlying transactions and events in a manner that achieves fair presentation.
- Perform procedures to obtain evidence about and evaluate whether the reported outcomes and outputs, and quantification of the outputs to the extent practicable, are relevant, reliable, comparable and understandable.

We communicate with the Trustees regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

**Restriction on use of our report**

This report is made solely to the Trust's Trustees, as a body. Our audit work has been undertaken so that we might state to the Trust's Trustees, as a body, those matters which we are required to state to them in our audit report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Trust and the Trust's Trustees, as a body, for our audit work, for this report or for the opinion we have formed.

*Nexia Audit Christchurch.*

**Nexia Audit Christchurch**

6 September 2021

Christchurch