

Edmund Rice Justice Aotearoa New Zealand Trust

Performance Report

For the year ended
31 December 2019

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Edmund Rice Justice Aotearoa New Zealand Trust

Entity Information

For the year ended
31 December 2019

| | |
|-----------------------|--|
| Legal Name of Entity: | Edmund Rice Justice Aotearoa New Zealand Trust |
|-----------------------|--|

| | |
|--|--------------------|
| Type of Entity and Legal Basis (if any): | Registered Charity |
|--|--------------------|

| | |
|----------------------|---------|
| Registration Number: | CC21058 |
|----------------------|---------|

Entity's Purpose or Mission:

"Edmund Rice Justice Aotearoa New Zealand is committed to working for social justice. Through our commitment to building right relationship and community we aim to live out our Gospel Values in the inspiration of Edmund Rice's story"

To provide education and resources regarding social issues that impact on Aotearoa New Zealand and international communities.

To provide seminars that are open to the community. The purpose of these seminars is to promote greater understanding of the social issues that impact our communities and to assist the community in the identification of ways to address these issues.

To conduct all the works of the Trust in a manner that is consistent with the teachings of Edmund Rice and Catholic social teaching. Catholic social teaching is a specific teaching of the Church that reflect Gospel values in a modern context.

To undertake research into social issues and utilise that research to facilitate community education. This research may also be provided to other organisations and government departments that would benefit from the research undertaken by the Trust.

To facilitate projects that will work with individuals and families in the community who the Trust identify as being on the margins of society, by assisting those individuals and families in a supportive and advocacy role.

To oversee the direction and support of the Edmund Rice Justice Centre.

Entity Structure:

The entity consists of a Board of Trustees which oversees the governance of the Edmund Rice Justice Aotearoa New Zealand and employs two part time employees: A Restorative Justice (RJ) administrator (10 hours per week) who is based in Christchurch and co-ordinates any post sentence RJ conferencing throughout New Zealand and a Project Officer (10 hours per week), who is based in Auckland and co-ordinates the various other projects of the Trust such as newsletters, street immersion experiences, conferences and workshops. RJ facilitators are contracted on a case by case basis by the RJ Administrator.

Main Sources of the Entity's Cash and Resources:

The current main source for the entity's cash and resources is through grant applications. The current grant that funds the activities of the Trust is from an annual application to the Trustees of the Christian Brothers New Zealand.

Main Methods Used by the Entity to Raise Funds:

One of the tasks of the Project Officer has been to apply to such organisations as Catholic Caring Foundation and also Tindall Foundation for grants for the Restorative Justice Conferencing which the Trust undertakes in the Christchurch prisons. In 2018, we received grants from the Christchurch Council, Maurice Carter Charitable Trust and Rata Foundation. However, our current largest source of funding is through a single annual grant application to the Trustees of the Christian Brothers New Zealand.

Entity's Reliance on Volunteers and Donated Goods or Services:

Currently we have one volunteer who runs our social media material via Facebook.

Edmund Rice Justice Aotearoa New Zealand Trust

Entity Information

For the year ended
31 December 2019

Additional Information:

Edmund Rice Justice Aotearoa New Zealand was established in 2005 to provide support to people and groups interested in social justice. Our supporters and volunteers have a wide variety of backgrounds, careers and experiences and are all brought together by a passion for social justice. Our organisation works through the pillars of social justice: community, action, advocacy and relationships to highlight and seek social justice. We provide services such as:

Education and resources regarding the impact of social issues in Aotearoa New Zealand and internationally.

Promotion of restorative justice facilitation in schools and communities.

Seminars and forums open to the community to promote a greater understanding of the social issues that impact our communities and ways to address them.

Research of social issues and their impacts. Use the research for community discussions and education.

Information, news and resources on current justice issues.

Support for new and developing social justice initiatives and projects.

Contact details

| | |
|-------------------|--|
| Physical Address: | 230 B Clyde Road Fendalton Christchurch |
| Postal Address: | 230 B Clyde Road Fendalton Christchurch |
| Phone: | 021 347 946 |
| Email/Website: | www.erjustice.org.nz |

Edmund Rice Justice Aotearoa New Zealand Trust
Statement of Service Performance

For the year ended
31 December 2019

Description of the Entity's Outcomes:

To provide up to ten post sentencing RJ conferences in New Zealand prisons. To provide support for leaders of cultural immersion programmes and experiences. To seek out and secure funding for the RJ project and programmes. To communicate awareness of justice issues through the Trust website and social media. To provide ethical encounter workshops. To extend the workshops from Auckland to Christchurch. To participate in the Edmund Rice Network National conference. To provide street immersion experiences for post school young adults. To support the Edmund Rice NZ schools street retreat programme.

| Description and Quantification (to the extent practicable) of the Entity's Outputs: | 2019 | 2018 |
|--|---------|----------|
| ERJ provided 4 post sentencing RJ conferences in Christchurch prisons in 2019 (4 were held in 2018). In total, 8 prisoner lead referrals for RJ conferences were assessed in 2019 - 4 progressed to conferences. In addition to these, 2 community victim led referral was assessed. | \$4,902 | \$18,642 |
| ERJ were successful in receiving grant funding from Rata Foundation and from the Maurice Carter Trust in 2019. In 2018 ERJ project officer applied to 5 Trusts for grants to support the RJ programme with 2 successes. | 2 | 2 |
| ERJ continued to produce daily news items on justice issues through its Facebook group. | 0 | 0 |
| Two ethical encounter breakfasts were provided (2 in Auckland, 2 in Christchurch) for groups of interested people. The topics were 1. Drug Law Reform and 2. Nuclear Policy. Two Ethical Encounters were held in 2018 both in Auckland. | \$2,322 | \$5,526 |
| The Edmund Rice Justice Trust organised the annual ER Network gathering in September 2019, held over a weekend at St Thomas' College, Christchurch. An annual ER Network national conference was held at the same venue in 2018. | \$5,572 | \$8,066 |
| ERJ sponsored a school street retreat for 24 Year 12 students from schools in the Edmund Rice tradition across New Zealand in 2019. (2018:1 street retreat for 24 students). | \$1,000 | \$947 |



Edmund Rice Justice Aotearoa New Zealand Trust

Statement of Financial Performance

For the year ended
31 December 2019

| | Note | 2019 | 2018 |
|--|------|---------------|---------------|
| | | \$ | \$ |
| Revenue | | | |
| Donations, Fundraising and Other Similar Revenue | | 7,500 | 7,800 |
| Interest, Dividends and Other Investment Revenue | | 161 | 174 |
| Trustees of Christian Brothers | | 55,000 | 61,445 |
| Total Revenue | | 62,661 | 69,419 |
| Expenses | | | |
| ACC Levies | | 240 | 365 |
| Wages & Salaries | | 29,967 | 26,071 |
| Restorative Justice | | 4,902 | 18,642 |
| Ethical Encounter | | 2,322 | 547 |
| Street Retreat | | 1,000 | 947 |
| Accounting Administration | | 500 | 2,175 |
| Audit Fees | | 2,695 | 2,401 |
| Bank Fees | | | 32 |
| Conference/ Board Meetings | | 5,772 | 5,526 |
| Depreciation | | 189 | 315 |
| General Expenses | | 296 | 1,425 |
| Insurance | | 753 | 753 |
| Telephone | | | 220 |
| Travel Expenses | | 7,964 | 671 |
| Total Expenses | | 56,600 | 60,090 |
| Surplus/(Deficit) for the Year | | 6,061 | 9,329 |

This Statement of Financial Performance is to be read in conjunction with the Notes to the Performance Report and Independent Auditor's Report.



Edmund Rice Justice Aotearoa New Zealand Trust

Statement of Financial Position

As at
31 December 2019

| | Note | 2019 | 2018 |
|---|------|---------------|---------------|
| | | \$ | \$ |
| Assets | | | |
| Current Assets | | | |
| Bank accounts and cash | 1 | 43,835 | 47,333 |
| Grants Receivable | | 14,350 | - |
| Total Current Assets | | 58,185 | 47,333 |
| Non-Current Assets | | | |
| Property, plant and equipment | 2 | 284 | 473 |
| Total Non-Current Assets | | 284 | 473 |
| Total Assets | | 58,469 | 47,806 |
| Liabilities | | | |
| Current Liabilities | | | |
| Creditors and accrued expenses | | 2,697 | 2,095 |
| Unused donations and grants with conditions | | 8,915 | 4,915 |
| Total Current Liabilities | | 11,612 | 7,010 |
| Total Liabilities | | 11,612 | 7,010 |
| Total Assets less Total Liabilities (Net Assets) | | 46,857 | 40,796 |
| Accumulated Funds | | | |
| Accumulated surpluses or (deficits) | | 49,537 | 43,476 |
| Reserves | | (2,680) | (2,680) |
| Total Accumulated Funds | | 46,857 | 40,796 |

P. Hobden
Chairperson

19/8/2020 Date

L. M. Hamman
Board Member

19/08/2020 Date



Edmund Rice Justice Aotearoa New Zealand Trust
Statement of Cash Flows

For the year ended
31 December 2019

| | 2019 | 2018 |
|---|----------------|---------------|
| | \$ | \$ |
| Cash Flows from Operating Activities | | |
| Cash was received from: | | |
| Donations, fundraising and other similar receipts | 52,150 | 74,246 |
| Interest, dividends and other investment receipts | 161 | 174 |
| Cash was applied to: | | |
| Payments to suppliers and employees | 55,809 | 59,753 |
| | | |
| | | |
| Net Cash Flows from Operating Activities | (3,498) | 14,667 |
| Cash flows from Investing and Financing Activities | | |
| Cash was applied to: | | |
| Payments to acquire property, plant and equipment | - | - |
| | | |
| Net Cash Flows from Investing and Financing Activities | - | - |
| | | |
| Net Increase / (Decrease) in Cash | (3,498) | 14,667 |
| Opening Cash | 47,333 | 32,666 |
| Closing Cash | 43,835 | 47,333 |
| | | |
| This is represented by: | | |
| Bank Accounts and Cash | 43,835 | 47,333 |



Edmund Rice Justice Aotearoa New Zealand Trust

Statement of Accounting Policies

For the year ended
31 December 2019

Basis of Preparation

Edmund Rice Justice Aotearoa New Zealand Trust (the "Trust") has elected to apply PBE SFR-A (NFP) Public Benefit Entity Simple Format Reporting - Accrual (Not-For-Profit) on the basis that it does not have public accountability and has total annual expenses equal to or less than \$2,000,000. All transactions in the Performance Report are reported using the accrual basis of accounting. The Performance Report is prepared under the assumption that the entity will continue to operate in the foreseeable future.

Goods and Services Tax (GST)

The Trust is not registered for GST. Therefore amounts recorded in the Performance Report are inclusive of GST (if any).

Income Tax

The Trust is a registered as a charitable entity under the Charities Act 2005 and is exempt from income tax under the income tax legislation.

Bank Accounts and Cash

Bank accounts and cash are short-term, highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

Revenue

Revenue is recognised to the extent that it is probable that the economic benefit will flow to the Trust and revenue can be reliably measured. Revenue is measured at the fair value of the consideration received. The following specific recognition criteria must be met before revenue is recognised.

Donations, fundraising and other similar revenue (Grant Revenue)

Grant revenue includes grants given by other charitable organisations, philanthropic organisations and businesses. Grant revenue is recognised when the conditions attached to the grant has been complied with. Where there are unfulfilled conditions attaching to the grant, the amount relating to the unfulfilled condition is recognised as a liability and released to income as the conditions are fulfilled.

Interest

Revenue

Interest revenue is recognised as it accrues, using the effective interest method.

Property, Plant and Equipment

Items of property, plant and equipment are measured at cost less accumulated depreciation and impairment losses. Cost includes expenditure that is directly attributable to the acquisition of the asset. Where an asset is donated to the entity, its cost is measured at its current value as at the date of acquisition. Depreciation is charged on a straight line basis over the useful life of the asset, except for land. Land is not depreciated. Depreciation is charged at rates calculated to allocate the cost or valuation of the asset less any estimated residual value over its remaining useful life.

Computer Equipment 40%

Depreciation methods, useful lives and residual values are reviewed at each reporting date and are adjusted if there is a change in the expected pattern of consumption of the future economic benefits or service potential embodied in the asset.

Changes in Accounting Policies

There have been no changes in accounting policies during the financial year (2018 - nil).

Edmund Rice Justice Aotearoa New Zealand Trust

Notes to the Performance Report

For the year ended
31 December 2019

Note 1 : Analysis of Assets and Liabilities

| Asset Item | Analysis | 2019 | 2018 |
|------------------------|-------------------------|---------------|---------------|
| | | \$ | \$ |
| Bank accounts and cash | Cheque account balance | 22,944 | 30,603 |
| | Savings account balance | 20,891 | 16,730 |
| | Total | 43,835 | 47,333 |

Edmund Rice Justice Aotearoa New Zealand Trust

Notes to the Performance Report

For the year ended
31 December 2019

Note 2 : Property, Plant and Equipment

| 2019 | | | | | |
|--------------------|--------------------------------|------------------|------------------------|---|--------------------------------|
| Asset Class | Opening Carrying Amount | Purchases | Sales/Disposals | Current Year Depreciation and Impairment | Closing Carrying Amount |
| Computer Equipment | 473 | - | | 189 | 284 |
| Total | 473 | - | - | | 284 |

| 2018 | | | | | |
|--------------------|--------------------------------|------------------|------------------------|---|--------------------------------|
| Asset Class | Opening Carrying Amount | Purchases | Sales/Disposals | Current Year Depreciation and Impairment | Closing Carrying Amount |
| Computer Equipment | 788 | - | | 315 | 473 |
| Total | 788 | - | - | 315 | 473 |

Edmund Rice Justice Aotearoa New Zealand Trust

Notes to the Performance Report

For the year ended
31 December 2019

Note 3: Accumulated Funds

| 2019 | | | |
|-------------------|-----------------------------------|----------|--------|
| Description | Accumulated Surpluses or Deficits | Reserves | Total |
| Opening Balance | 43,476 | (2,680) | 40,796 |
| Surplus/(Deficit) | 6,061 | | 6,061 |
| Closing Balance | 49,537 | (2,680) | 46,857 |

| 2018 | | | |
|-------------------|-----------------------------------|----------|--------|
| Description | Accumulated Surpluses or Deficits | Reserves | Total |
| Opening Balance | 34,147 | (2,680) | 31,467 |
| Surplus/(Deficit) | 9,329 | | 9,329 |
| Closing Balance | 43,476 | (2,680) | 40,796 |

Edmund Rice Justice Aotearoa New Zealand Trust

Notes to the Performance Report

For the year ended
31 December 2019

Note 4 : Commitments and Contingencies

Commitments

There are no commitments as at balance date (2018 - nil).

Contingent Liabilities and Guarantees

There are no contingent liabilities or guarantees as at balance date (2018 - nil).

Disclosures

Related Party Disclosures

Catherine Harrison who is a Trustee is also an employee of Oceania Province. Oceania Province is the Trust's main provider of grant income. The grant terms and conditions between the Trust and Oceania Province are considered to be consistent with an arm's length transaction and contain no additional favourable conditions. The amount provided by Oceania Province to the Trust for the year ended 31 December 2019 is \$55,000. (2018: \$61,445).

Edmund Rice Justice Aotearoa New Zealand Trust

Notes to the Performance Report

For the year ended
31 December 2019

Post Balance Date Events

On 11 March 2020 the WHO declared a global pandemic in respect to the Covid - 19 virus outbreak. The New Zealand Government initiated a full societal lockdown with significant isolation requirements and movement restrictions imposed on citizens (with only essential services permitted to operate). The countrywide lockdown commenced on 26 March 2020 and was initially forecast to run for a 4 week period.

The countrywide lockdown is expected to have a significant economic impact on New Zealand with flow through to the organisations financial results considered to be highly likely.

Due to the nature of the countrywide lockdown and flow on economic impacts it is not practicable to estimate the financial impact on the organisation at this time.

INDEPENDENT AUDITOR'S REPORT

To the Readers of the Performance Report of Edmund Rice Justice Aotearoa New Zealand Trust

Report on the Performance Report

Opinion

We have audited the performance report of Edmund Rice Justice Aotearoa New Zealand Trust on pages 1 to 12, which comprises the entity information, the statement of service performance, the statement of financial performance and statement of cash flows for the year ended 31 December 2019, the statement of financial position as at 31 December 2019, and notes to the financial statements, including summary of significant accounting policies and other explanatory information.

In our opinion:

- a) The reported outcomes and outputs, and quantification of the outputs to the extent practicable, in the statement of service performance are suitable;
- b) The accompanying performance report presents fairly in all material respects:
 - The entity information for the year then ended;
 - The service performance for the year then ended; and
 - The financial position of Edmund Rice Justice Aotearoa New Zealand Trust as at 31 December 2019 and its financial performance, and cash flows for the year then ended

In accordance with Public Benefit Entity Simple Format Reporting – Accrual (Not-For-Profit) issued in New Zealand by the New Zealand Accounting Standards Board.

Basis for Opinion

We conducted our audit in accordance with International Standards on Auditing (New Zealand) (ISAs (NZ)). Our responsibilities under those standards are further described in Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Company in accordance with Professional and Ethical Standard 1 International Code of Ethics for Assurance Practitioners (including International Independence Standards) (New Zealand) issued by the New Zealand Auditing and Assurance Standards Board and the International Ethics Standards Board for Accountants' International Code of Ethics for Professional Accountants (including International Independence Standards) (IESBA Code), and we have fulfilled our other ethical responsibilities in accordance with these requirements and the IESBA Code. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other than in our capacity as auditor we have no relationship with, or interests in, the trust.

Emphasis of Matter – Subsequent Events

We draw attention to page 12 of the financial statements which refers to COVID-19 (Coronavirus). This is a rapidly developing situation and it is not possible to fully assess the impact on the trust's operations. Our opinion is not modified in respect of this matter.

Responsibilities of the Trustees for the Performance Report

The Trustees are responsible for:

- a) Identifying outcomes and outputs, and quantifying the outputs to the extent practicable, that are relevant, reliable, comparable and understandable, to report in the statement of service performance;
- b) The preparation and fair presentation of the performance report on behalf of the entity which comprises:
 - The entity information;
 - The statement of service performance; and
 - The statement of financial performance, statement of financial position, statement of cash flows, statement of accounting policies and notes to the performance report

In accordance with Public Benefit Entity Simple Format Reporting – Accrual (Not-For-Profit) issued on New Zealand by the New Zealand Accounting Standards Board; and

- c) Such internal control as the Trustees determine is necessary to enable the preparation of the performance report that is free from material misstatement, whether due to fraud or error.

In preparing the performance report, the Trustees are responsible on behalf of Edmund Rice Justice Aotearoa New Zealand Trust for assessing the trust's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate Edmund Rice Justice Aotearoa New Zealand Trust or to cease operations, or have no realistic alternative but to do so.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the performance report is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (NZ) and ISAE (NZ) 3000 (Revised) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this performance report.

As part of an audit in accordance with ISAs (NZ) and ISAE (NZ) 3000 (Revised), we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the performance report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion.

The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of the use of the going concern basis of accounting by the Trustees and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the performance report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the entity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the performance report, including the disclosures, and whether the performance report represents the underlying transactions and events in a manner that achieves fair presentation.
- Perform procedures to obtain evidence about and evaluate whether the reported outcomes and outputs, and quantification of the outputs to the extent practicable, are relevant, reliable, comparable and understandable.

We communicate with the Trustees regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Restriction on use of our report

This report is made solely to the Trustee. Our audit work has been undertaken so that we might state to the trust's Trustee's those matters which we are required to state to them in our audit report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Trust and the Trustee's for our audit work, for this report or for the opinion we have formed.

Nexia Audit Christchurch.

Nexia Audit Christchurch
19 August 2020
Christchurch