

# Edmund Rice Justice Aotearoa New Zealand Trust

## Performance Report

For the year ended  
31 December 2016

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## Edmund Rice Justice Aotearoa New Zealand Trust

### Entity Information

For the year ended  
31 December 2016

**Legal Name of Entity:** Edmund Rice Justice Aotearoa New Zealand Trust

**Type of Entity and Legal Basis (if any):** Registered Charity

**Registration Number:** CC21058

#### Entity's Purpose or Mission:

"Edmund Rice Justice Aotearoa New Zealand is committed to working for social justice. Through our commitment to building the right relationships and community we aim to live out our Gospel values in the inspiration of Edmund Rice's story."

To provide education and resources regarding social issues that impact on Aotearoa New Zealand and international communities.

To provide seminars that are open to the community. The purpose of these seminars is to promote greater understanding of the social issues that impact our communities and to assist the community in the identification of ways to address these issues.

To conduct all the works of the Trust in a manner that is consistent with the teachings of Edmund Rice and Catholic social teaching. Catholic social teaching is a specific teaching of the Church that reflect Gospel values in a modern context.

To undertake research into social issues and utilise that research to facilitate community education. This research may also be provided to other organisations and government departments that would benefit from the research undertaken by the Trust.

To facilitate projects that will work with individuals and families in the community who the Trust identify as being on the margins of society, by assisting those individuals and families in a supportive and advocacy role.

To oversee the direction and support of the Edmund Rice Justice Centre.

#### Entity Structure:

The entity consists of a Board of Trustees which oversees the governance of the Edmund Rice Justice Aotearoa New Zealand and employs two part time employees. A Restorative Justice (RJ) administrator (8 hours per week), who is based in Christchurch and co-ordinates any post sentence RJ conferencing throughout New Zealand and a Project Officer (10 hours per week), who is based in Auckland and co-ordinates the various other projects of the Trust such as newsletters, street immersion experiences, conferences and workshops. RJ facilitators are contracted on a case by case basis by the RJ Administrator.

#### Main Sources of the Entity's Cash and Resources:

The current main source for the entity's cash and resources is through grant applications. The current grant that funds the activities of the Trust is from an annual application to the Trustees of the Christian Brothers New Zealand.

#### Main Methods Used by the Entity to Raise Funds:

The Project Officer is tasked with applying to such organisations as Catholic Caring Foundation and also Tindall Foundation for grants for the Restorative Justice Conferencing which the Trust undertakes in the Christchurch prisons. However we are finding that the work that the Trust is doing in this area is not attracting funding from such organisations.

#### Entity's Reliance on Volunteers and Donated Goods or Services:

Currently we have one volunteer who runs our social media material via Facebook.

## Edmund Rice Justice Aotearoa New Zealand Trust

### Entity Information

For the year ended  
31 December 2016

#### Additional Information:

Edmund Rice Justice Aotearoa New Zealand was established in 2005 to provide support to people and groups interested in social justice. Our supporters and volunteers have a wide variety of backgrounds, careers and experiences and are all brought together by a passion for social justice. Our organisation works through the pillars of social justice: community, action, advocacy and relationships to highlight and seek social justice. We provide services such as:

Education and resources regarding the impact of social issues in Aotearoa New Zealand and internationally.

Promotion of restorative justice facilitation in schools and communities.

Seminars and forums open to the community to promote a greater understanding of the social issues that impact our communities and ways to address them.

Research of social issues and their impacts. Use the research for community discussions and education.

Information, news and resources on current justice issues.

Support for new and developing social justice initiatives and projects.

Commitment to the teachings of Edmund Rice, Gospel values and Catholic social teachings.

#### Contact Details:

Physical Address:	34 Breens Road, Bishopdale, Christchurch
Postal Address:	34 Breens Road, Bishopdale, Christchurch
Phone:	027 464 3193
Email/Website:	<a href="http://www.erjustice.org.nz">www.erjustice.org.nz</a>

**Edmund Rice Justice Aotearoa New Zealand Trust  
Statement of Service Performance**

**For the year ended  
31 December 2016**

**Description of the Entity's Outcomes:**

- To provide up to ten post sentencing Restorative Justice (RJ) conferences in New Zealand prisons.
- To provide support for leaders of cultural immersion programmes and experiences.
- To seek out and secure funding for the RJ project and programmes.
- To communicate awareness of justice issues through the Trust website and social media.
- To provide ethical encounter workshops and extend the workshops from Auckland to Christchurch.
- To participate in the Edmund Rice Network National conference.
- To provide street immersion experiences for post school young adults.
- To support the Edmund Rice NZ schools street retreat programme.

**Description and Quantification (to the extent practicable) of the Entity's Outputs:**

	2016	2015
	\$	\$
ERJ provided 3 post sentencing RJ conferences at Christchurch prison.	30012	23500
The ERJ project officer applied to 10 Trusts for grants to support the RJ programme without success. A major grant was obtained from the Trustees of the Christian Brothers New Zealand for 2017.	0	0
ERJ continued to produce daily news items on justice issues through its Facebook group.	0	0
Four ethical encounter breakfasts were provided (2 in Christchurch and 2 in Auckland) for groups of interested people. The topics covered were 1. Post sentencing Restorative Justice and then 2. Anthropological insights into Cultural Immersion practice. (2015: 1 event)	1348	217
ERJ participated in the annual ER Network national conference in Oamaru providing a plenary conference speaker and 3 workshop presenters on RJ, cultural immersion and Justice Issues for young adults.	2056	1088
ERJ provided two Auckland based Street Immersion experiences for tertiary students and provided funding for the Edmund Rice New Zealand Schools Street Retreat which was held in Christchurch. (2015: 1 Street Retreat in Auckland.)	948	179
ERJ provided two leader training sessions for eight programme leaders for the 2016 St Peter's College India cultural immersion trip.	0	N/A



**Edmund Rice Justice Aotearoa New Zealand Trust**  
**Statement of Financial Performance**

For the year ended  
31 December 2016

	2016 \$	2015 \$
<b>Revenue</b>		
Donations, fundraising and other similar revenue	-	2,000
Interest, dividends and other investment revenue	185	84
Trustees of Christian Brothers	70,000	67,500
<b>Total Revenue</b>	<b>70,185</b>	<b>69,584</b>
<b>Expenses</b>		
ACC Levies	69	805
Wages & Salaries	25,008	19,873
Restorative Justice	24,515	21,707
Ethical Encounter	1,744	3,811
Street Retreat	500	-
Accounting Administration	2,375	2,325
Audit Fees	2,041	1,990
Bank Fees	2	10
Conference/ Board Meetings	6,616	4,685
Depreciation	607	695
General Expenses	482	582
Insurance	794	794
Office Rent	-	(3,400)
Telephone	88	81
Travel Expenses	623	392
Website Expenses	-	268
<b>Total Expenses</b>	<b>65,464</b>	<b>54,618</b>
<b>Surplus/(Deficit) for the Year</b>	<b>4,721</b>	<b>14,966</b>

This Performance Report is to be read in conjunction with the notes to the Performance Report and Independent Auditor's Report



**Edmund Rice Justice Aotearoa New Zealand Trust**

**Statement of Financial Position**

As at  
31 December 2016

	Note	2016 \$	2015 \$
<b>Assets</b>			
<b>Current Assets</b>			
Bank accounts and cash	1	<u>22,649</u>	<u>18,247</u>
<b>Total Current Assets</b>		<u><b>22,649</b></u>	<u><b>18,247</b></u>
<b>Non-Current Assets</b>			
Property, plant and equipment	2	<u>1,313</u>	<u>954</u>
<b>Total Non-Current Assets</b>		<u><b>1,313</b></u>	<u><b>954</b></u>
<b>Total Assets</b>		<u><b>23,962</b></u>	<u><b>19,201</b></u>
<b>Liabilities</b>			
<b>Current Liabilities</b>			
Creditors and accrued expenses		2,040	2,000
Unused donations and grants with conditions		<u>4,915</u>	<u>4,915</u>
<b>Total Current Liabilities</b>		<u><b>6,955</b></u>	<u><b>6,915</b></u>
<b>Total Liabilities</b>		<u><b>6,955</b></u>	<u><b>6,915</b></u>
<b>Total Assets less Total Liabilities (Net Assets)</b>		<u><b>17,007</b></u>	<u><b>12,286</b></u>
<b>Accumulated Funds</b>			
Accumulated surpluses or (deficits)		19,687	14,966
Reserves		<u>(2,680)</u>	<u>(2,680)</u>
<b>Total Accumulated Funds</b>	3	<u><b>17,007</b></u>	<u><b>12,286</b></u>

*[Signature]*

Chairperson

27/4/17

Date

*[Signature]*

Board Member

27/4/17

Date

This Performance Report is to be read in conjunction with the notes to the Performance Report and Independent Auditor's Report



**Edmund Rice Justice Aotearoa New Zealand Trust**  
**Statement of Cash Flows**

For the year ended  
31 December 2016

	2016 \$	2015 \$
<b>Cash Flows from Operating Activities</b>		
<b>Cash was received from:</b>		
Donations, fundraising and other similar receipts	70,000	67,500
Interest, dividends and other investment receipts	185	84
Net GST		
<b>Cash was applied to:</b>		
Payments to suppliers and employees	64,818	62,416
<b>Net Cash Flows from Operating Activities</b>	<b>5,367</b>	<b>5,168</b>
<b>Cash flows from Investing and Financing Activities</b>		
<b>Cash was applied to:</b>		
Payments to acquire property, plant and equipment	965	988
<b>Net Cash Flows from Investing and Financing Activities</b>	<b>(965)</b>	<b>(988)</b>
<b>Net Increase / (Decrease) in Cash</b>	<b>4,402</b>	<b>4,180</b>
Opening Cash	18,247	14,067
Closing Cash	22,649	18,247
<b>This is represented by:</b>		
Bank Accounts and Cash	22,649	18,247

This Performance Report is to be read in conjunction with the notes to the Performance Report and Independent Auditor's Report



## Edmund Rice Justice Aotearoa New Zealand Trust

### Statement of Accounting Policies

For the year ended  
31 December 2016

#### **Basis of Preparation**

Edmund Rice Justice Aotearoa New Zealand Trust (the "Trust") has elected to apply PBE SFR-A (NFP) Public Benefit Entity Simple Format Reporting - Accrual (Not-For-Profit) on the basis that it does not have public accountability and has total annual expenses equal to or less than \$2,000,000. All transactions in the Performance Report are reported using the accrual basis of accounting. The Performance Report is prepared under the assumption that the entity will continue to operate in the foreseeable future.

#### **Goods and Services Tax (GST)**

The Trust is not registered for GST. Therefore amounts recorded in the Performance Report are inclusive of GST (if any).

#### **Income Tax**

The Trust is registered as a charitable entity under the Charities Act 2005 and is exempt from income tax under the income tax legislation.

#### **Bank Accounts and Cash**

Bank accounts and cash are short-term, highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

#### **Revenue**

Revenue is recognised to the extent that it is probable that the economic benefit will flow to the Trust and revenue can be reliably measured. Revenue is measured at the fair value of the consideration received. The following specific recognition criteria must be met before revenue is recognised.

##### **Donations, fundraising and other similar revenue (Grant Revenue)**

Grant revenue includes grants given by other charitable organisations, philanthropic organisations and businesses. Grant revenue is recognised when the conditions attached to the grant has been complied with. Where there are unfulfilled conditions attaching to the grant, the amount relating to the unfulfilled condition is recognised as a liability and released to income as the conditions are fulfilled.

##### **Interest Revenue**

Interest revenue is recognised as it accrues, using the effective interest method.

#### **Property, Plant and Equipment**

Items of property, plant and equipment are measured at cost less accumulated depreciation and impairment losses. Cost includes expenditure that is directly attributable to the acquisition of the asset. Where an asset is donated to the entity, its cost is measured at its current value as at the date of acquisition.

Depreciation is charged on a straight line basis over the useful life of the asset, except for land. Land is not depreciated. Depreciation is charged at rates calculated to allocate the cost or valuation of the asset less any estimated residual value over its remaining useful life.

Buildings	2%
Computer Equipment	33%
Furniture and Fittings	15%

Depreciation methods, useful lives and residual values are reviewed at each reporting date and are adjusted if there is a change in the expected pattern of consumption of the future economic benefits or service potential embodied in the asset.

#### **Changes in Accounting Policies**

There have been no changes in accounting policies during the financial year (2015 - nil). However it should be noted that the basis of preparation has changed from adopting "Old GAAP" for a not-for-profit Public Benefit Entity to Tier 3 Public Benefit Entity Simple Format Reporting - Accrual (Not-For-Profit) guidance issued by the External Reporting Board.



**Edmund Rice Justice Aotearoa New Zealand Trust**  
**Notes to the Performance Report**  
**For the year ended**  
**31 December 2016**

**Note 1 : Analysis of Assets and Liabilities**

Asset Item	Analysis	2016	2015
		\$	\$
Bank accounts and cash	Cheque account balance	4,218	4,096
	Savings account balance	18,431	14,151
	<b>Total</b>	<b>22,649</b>	<b>18,247</b>

**Note 2 : Property, Plant and Equipment**

2016				
Asset Class	Opening Carrying Amount	Purchases	Current Year Depreciation	Closing Carrying Amount
Computer Equipment	955	965	607	1,313
<b>Total</b>	<b>955</b>	<b>965</b>	<b>607</b>	<b>1,313</b>

2015				
Asset Class	Opening Carrying Amount	Purchases	Current Year Depreciation	Closing Carrying Amount
Computer Equipment	662	988	695	955
<b>Total</b>	<b>662</b>	<b>988</b>	<b>695</b>	<b>955</b>

**Note 3 : Accumulated Funds**

2016			
Description	Accumulated Surpluses or Deficits	Reserves	Total
Opening Balance	14,966	(2,680)	12,286
Surplus/(Deficit)	4,721		4,721
<b>Closing Balance</b>	<b>19,687</b>	<b>(2,680)</b>	<b>17,007</b>

2015			
Description	Accumulated Surpluses or Deficits	Reserves	Total*
Opening Balance	-	(2,680)	(2,680)
Surplus/(Deficit)	14,966		14,966
<b>Closing Balance</b>	<b>14,966</b>	<b>(2,680)</b>	<b>12,286</b>

**Note 4 : Commitments and Contingencies**

**Commitments:**

There are no commitments as at balance date. (2015 - Nil)

**Contingent Liabilities and Guarantees:**

There are no contingent liabilities or guarantees as at balance date. (2015 - Nil)

**Disclosures**

**Related Party Disclosures:**

There were no transactions involving related parties during the financial year. (2015: Nil)

**Events After the Balance Date:**

There were no events that have occurred after the balance date that would have a material impact on the Performance Report. (2015: Nil)

## **INDEPENDENT AUDITOR'S REPORT**

To the Readers of the Financial Statements of Edmund Rice Justice Aotearoa New Zealand Trust

### **Report on the Performance Report**

#### **Opinion**

We have audited the performance report of Edmund Rice Justice Aotearoa New Zealand Trust on pages 1 to 8, which comprises the entity information, the statement of service performance, the statement of financial performance and statement of cash flows for the year ended 31 December 2016, the statement of financial position as at 31 December 2016, and the statement of accounting policies and other explanatory information.

In our opinion:

- a) The reported outcomes and outputs, and quantification of the outputs to the extent practicable, in the statement of service performance are suitable;
- b) The accompanying performance report gives a true and fair view of;
  - The entity information for the year then ended;
  - The service performance for the year then ended; and
  - The financial position of Edmund Rice Justice Aotearoa Trust as at 31 December 2016, and its financial performance, and cash flows for the year then ended

In accordance with Public Benefit Entity Simple Formatting Reporting – Accrual (Not-For-Profit) issued by the New Zealand Accounting Standards Board.

#### **Basis for Opinion**

We conducted our audit of the statement of financial performance, statement of financial position, statement of cash flows, statement of accounting policies and notes to the performance report in accordance with International Standards on Auditing (New Zealand) (ISAs (NZ)), and the audit of the entity information and statement of service performance in accordance with the International Standard on Assurance Engagements (New Zealand) ISAE (NZ) 3000 (Revised). Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Performance Report* section of our report. We are independent of Edmund Rice Justice Aotearoa Trust in accordance with Professional and Ethical Standard 1 (Revised) *Code of Ethics for Assurance Practitioners* issued by the New Zealand Auditing and Assurance Standards Board, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other than in our capacity as auditor we have no relationship with, or interests in, the Trust.



## **Responsibilities of the Trustees for the Performance Report**

The Trustees are responsible for:

- (a) Identifying outcomes and outputs, and quantifying the outputs to the extent practicable, that are relevant, reliable, comparable and understandable, to report in the statement of service performance;
- (b) The preparation and fair presentation of the performance report on behalf of the Trust which comprises:
  - The entity information
  - The statement of service performance; and
  - The statement of financial performance, statement of financial position, statement of cash flows, statement of accounting policies and notes to the performance reportIn accordance with Public Benefit Entity Simple Format Reporting – Accrual (Not-For-Profit) issued by the New Zealand Accounting Standards Board, and
- (c) Such internal control as Trustees determine is necessary to enable the preparation of the performance report that is free from material misstatement, whether due to fraud or error.

In preparing the performance report, Trustees are responsible on behalf of Edmund Rice Justice Aotearoa Trust for assessing the Trust's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the Trust or to cease operations, or have no realistic alternative but to do so.

## **Auditor's Responsibilities for the Audit of the Performance Report**

Our objectives are to obtain reasonable assurance about whether the performance report is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (NZ) and ISAE (NZ) 3000 (Revised) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this performance report.

As part of an audit in accordance with ISAs (NZ) and ISAE (NZ) 3000 (Revised), we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the performance report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control.

- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of the use of the going concern basis of accounting by the Trustees and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Trust's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report. However, future events or conditions may cause the Trust to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the performance report, including the disclosures, and whether the performance report represents the underlying transactions and events in a manner that achieves fair presentation.
- Perform procedures to obtain evidence about and evaluate whether the reported outcomes and outputs, and quantification of the outputs to the extent practicable, are relevant, reliable, comparable and understandable.

We communicate with the Trustees regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

*Nexia Christchurch Limited*

**Nexia Christchurch Limited**  
**27 April 2017**  
**Christchurch**